

Application for Outdoor Stall Booking Raystede Summer Fair



Saturday 18 & Sunday 19 June 2022
10am - 4pm

Please complete the attached booking form and return with payment and a stamped addressed envelope.

Company Name

Address

Post Code

Contact Name

Email

Tel.No

Mobile

Please describe the type of merchandise you propose to sell:

By coming to our Summer Fair, you agree to the following terms and conditions:

1. All pitches cost £100 (both days), which is to be paid in advance and is non-refundable. Cheques should be made payable to "Raystede Centre for Animal Welfare". All proceeds go directly towards helping the animals.
2. Your space consists of 3m x 3m plot outside, uncovered and located on grass. Boundaries of sites will be marked and traders/exhibitors must ensure they allow for sufficient space for all stays or guy ropes required for any gazebos, tents or caravans to be erected on the space.
3. We would be very grateful for a prize to be donated to the Summer Fair Raffle.
4. Set up from 7.30am. All stall holders must be set up and cars must be off site by 9.30am.
5. Raystede accepts no responsibility for any vehicles or personal belongings left on site at any time.
6. All traders/exhibitors attending the Summer Fair must have their own insurance. Raystede excludes liability for any exhibit undertaken without insurance, this being at the exhibitor's own risk.
7. All stands must be opened and staffed throughout the time the Summer Fair is open to the public (10am – 4pm). Stands must not be closed or dismantled before 4pm. Vehicles for the removal of stands will not be allowed to enter the site until this time, or when given permission. All stands must also be cleared of all materials, rubbish etc.
8. No exhibitor may sell any food stuffs or beverages on his/her stand unless permission has been obtained from the organiser prior to the Summer Fair. Exhibitors catering on their stands are reminded that they must conform to the requirements of the current Food Hygiene Regulations and produce copies of documentation to that effect with your booking form.
9. The allocation of sites will be entirely at the discretion of Raystede, although every endeavour will be made to meet any request made by the exhibitor regarding the position of his/her stand.
10. There are no services available.
11. We like to have a wide variety of stalls/stands for our visitors therefore we reserve the right to return your cheque if we already have a number of similar stalls/stands booked.
12. It may be necessary to decline your registration request due to operational or other reasons, if so we will inform you as soon as possible. Please note that completion of this Form does not confirm your booking and we will confirm Pitch availability using your supplied SAE.

I wish to apply for an outdoor stall (@ £100.00 (both days)).

I enclose a cheque for the total amount payable of £

Raystede is collecting your details because you've booked a stall at our Summer Fair.

We need your data to contact you about Commercial event bookings.

We take your privacy very seriously and promise to keep your information safe.

We'll never give away or sell your details to other organisations to use for their own purposes either.

We'd like to keep in touch with you occasionally by email or phone to share how your support is making a difference to the animals in our care.

When you tick the boxes below, we'll send you campaign updates and make you aware of other ways you could help to give animals a second chance in life:

If you are happy to hear from us by email, please tick here.

If you are happy to hear from us by phone, please tick here.

You can change your mind about your contact preferences at any time: just email us at dataprotection@raystede.org, phone us on 01825 840252 or write to us at:

Raystede Centre for Animal Welfare, The Broyle, Ringmer, East Sussex, BN8 5AJ.

You can read our full privacy policy at www.raystede.org/privacypolicy or email us for a copy.

If you have Public Liability Insurance, please enclose a copy.

Signed:

Name:

Date:

Please return form, payment, and stamped addressed envelope to:

- The Retail Manager, Raystede Centre for Animal Welfare, The Broyle, Ringmer, East Sussex, BN8 5AJ.
- Call 01825 840252 for credit card payments or any queries
- Email info@raystede.org with any queries